

BIRKENHEAD PRIMARY SCHOOL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2019

School Directory

Ministry Number: 1231

Principal: Bevan Verryt

School Address: 77 Mokoia Road, Birkenhead, AUCKLAND

School Postal Address: 77 Mokoia Road, Birkenhead, AUCKLAND

School Phone: 09 480 7365

School Email: office@bps.school.nz

Members of the Board of Trustees

Name	Position	How Position Gained	Occupation	Term Expired/ Expires
Sam Perkins	Chair Person	Elected June 2019	Bank Officer	June 2022
Bevan Verryt	Principal	Appointed Jan 2019	Principal	
Charlotte Armstong	Parent Rep	Elected Nov 2017	Contractor	Nov 2020
Jason Britten	Parent Rep	Elected June 2019	Manager	June 2022
Geodie Lindsey-Russell	Parent Rep	Elected Nov 2017	Contractor	Nov 2020
Jo McDonald	Parent Rep	Elected June 2019	Director	June 2022
Rachel Grant	Staff Rep	Elected June 2016	Teacher	June 2019
Chikera Atkins	Staff Rep	Elected June 2019	Teacher	June 2022 June 2022

Accountant / Service Provider: J A Martin Accounting Services

BIRKENHEAD PRIMARY SCHOOL

Annual Report - For the year ended 31 December 2019

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Birkenhead Primary School

Statement of Responsibility

For the year ended 31 December 2019

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2019 fairly reflects the financial position and operations of the school.

The School's 2019 financial statements are authorised for issue by the Board.

Samuel John Perkins

Full Name of Board Chairperson



Signature of Board Chairperson

29 May, 2020

Date:

Bevan Verryt

Full Name of Principal



Signature of Principal

29 May 2020

Date:

Birkenhead Primary School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2019

	Notes	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Revenue				
Government Grants	2	3,191,055	2,392,268	2,973,535
Locally Raised Funds	3	341,548	271,950	296,099
Use of Land and Buildings Integrated		-	-	-
Interest income		15,335	10,000	14,850
Gain on Sale of Property, Plant and Equipment		-	-	-
International Students	4	64,935	83,500	54,130
Other Revenue		-	-	-
		<u>3,612,873</u>	<u>2,757,718</u>	<u>3,338,614</u>
Expenses				
Locally Raised Funds	3	140,987	120,075	110,034
International Students	4	6,359	28,000	6,766
Learning Resources	5	2,373,895	2,157,020	2,228,250
Administration	6	218,784	197,250	208,577
Finance		2,456	-	2,075
Property	7	709,530	217,520	767,454
Depreciation	8	85,109	80,000	83,760
Impairment of Property, Plant and Equipment	13	-	-	-
Loss on Disposal of Property, Plant and Equipment		29,865	-	12,190
Loss on Uncollectable Accounts Receivable		-	-	-
		<u>3,566,985</u>	<u>2,799,865</u>	<u>3,419,106</u>
Net Surplus / (Deficit) for the year		45,888	(42,147)	(80,492)
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u><u>45,888</u></u>	<u><u>(42,147)</u></u>	<u><u>(80,492)</u></u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Birkenhead Primary School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2019

	Notes	Actual 2019 \$	Budget (Unaudited) 2019 \$	Actual 2018 \$
Balance at 1 January		<u>1,068,506</u>	<u>1,102,049</u>	<u>1,148,998</u>
Total comprehensive revenue and expense for the year		45,888	(42,147)	(80,492)
Receipt of Prior Period Capital Works Expenses		73,521	-	-
Adjustment to Accumulated surplus/(deficit) from adoption of PBE IFRS 9		-	-	-
Equity at 31 December	24	<u>1,187,915</u>	<u>1,059,902</u>	<u>1,068,506</u>
Retained Earnings		1,187,915	1,059,902	1,068,506
Reserves		-	-	-
Equity at 31 December		<u>1,187,915</u>	<u>1,059,902</u>	<u>1,068,506</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Birkenhead Primary School

Statement of Financial Position

As at 31 December 2019

	Notes	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Current Assets				
Cash and Cash Equivalents	9	490,739	320,000	420,720
Accounts Receivable	10	137,989	1,000	109,980
GST Receivable		7,049	7,000	10,981
Prepayments		-	3,000	-
Inventories	11	4,402	5,000	4,275
Investments	12	15,000	-	12,548
		<u>655,179</u>	<u>336,000</u>	<u>558,504</u>
Current Liabilities				
GST Payable		-	-	-
Accounts Payable	14	180,945	26,500	136,372
Revenue Received in Advance	15	17,985	13,000	51,602
Provision for Cyclical Maintenance	16	28,000	14,000	62,686
Finance Lease Liability - Current Portion	17	19,048	-	12,076
Funds held for Capital Works Projects	18	32,611	-	26,633
		<u>278,589</u>	<u>53,500</u>	<u>289,369</u>
Working Capital Surplus/(Deficit)		376,590	282,500	269,135
Non-current Assets				
Investments	12	-	-	-
Property, Plant and Equipment	13	838,510	803,110	809,457
		<u>838,510</u>	<u>803,110</u>	<u>809,457</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	16	3,024	10,708	2,353
Finance Lease Liability	17	24,161	15,000	7,733
		<u>27,185</u>	<u>25,708</u>	<u>10,086</u>
Net Assets		<u>1,187,915</u>	<u>1,059,902</u>	<u>1,068,506</u>
Equity	24	<u>1,187,915</u>	<u>1,059,902</u>	<u>1,068,506</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Birkenhead Primary School
Statement of Cash Flows
For the year ended 31 December 2019

	2019	2019	2018
Note	Actual \$	Budget (Unaudited) \$	Actual \$
Cash flows from Operating Activities			
Government Grants	757,144	675,812	679,398
Locally Raised Funds	334,933	239,367	301,569
Hostel	-	-	-
International Students	34,783	50,848	96,782
Goods and Services Tax (net)	3,932	3,981	8,804
Payments to Employees	(458,085)	(424,625)	(496,837)
Payments to Suppliers	(569,241)	(549,857)	(615,460)
Cyclical Maintenance Payments in the year	-	(40,331)	14,484
Interest Paid	(2,456)	-	(2,075)
Interest Received	12,589	10,000	12,765
Net cash from Operating Activities	113,599	(34,805)	(570)
Cash flows from Investing Activities			
Proceeds from Sale of PPE (and Intangibles)	-	-	(7,190)
Purchase of PPE (and Intangibles)	(134,396)	(118,853)	(111,126)
Purchase of Investments	(2,452)	12,548	404,110
Proceeds from Sale of Investments	-	-	-
Net cash from Investing Activities	(136,848)	(106,305)	285,794
Cash flows from Financing Activities			
Prior Period 5YA Grants	73,521	-	-
Finance Lease Payments	13,769	40,391	(9,143)
Painting contract payments	-	-	-
Loans Received/ Repayment of Loans	-	-	-
Funds Administered on Behalf of Third Parties	-	-	-
Funds Held for Capital Works Projects	5,979	-	26,633
Net cash from Financing Activities	93,269	40,391	17,490
Net increase/(decrease) in cash and cash equivalents	70,020	(100,719)	302,714
Cash and cash equivalents at the beginning of the year	9 420,719	420,719	118,006
Cash and cash equivalents at the end of the year	9 490,739	320,000	420,720

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes which form part of these financial statements..

Birkenhead Primary School

Notes to the Financial Statements

For the year ended 31 December 2019

1. Statement of Accounting Policies

a) Reporting Entity

Birkenhead Primary School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2019 to 31 December 2019 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

Standard early adopted

In line with the Financial Statements of the Government, the School has elected to early adopt PBE IFRS 9 Financial Instruments. PBE IFRS 9 replaces PBE IPSAS 29 Financial Instruments: Recognition and Measurement. Information about the adoption of PBE IFRS 9 is provided in Note 27.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 13.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses. The school applies the simplified expected credit loss model of recognising lifetime expected credit losses for receivables. In measuring expected credit losses, short-term receivables have been assessed on a collective basis as they possess shared credit risk characteristics. They have been grouped based on the days past due. Short-term receivables are written off when there is no reasonable expectation of recovery. Indicators that there is no reasonable expectation of recovery include the debtor being in liquidation.

Prior Year Policy

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

i) Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

j) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

Prior Year Policy

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as “available for sale” for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board’s use of the land and buildings as ‘occupant’ is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$500 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a diminishing value basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets

10–75 years

Furniture and equipment	10–15 years
Information and communication technology	4–5 years
Leased assets held under a Finance Lease	4 years
Library resources	12.5% Diminishing value

I) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software licences with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. It's fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

m) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

n) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

o) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

p) Revenue Received in Advance

Revenue received in advance relates to fees received from international students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

q) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

r) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

s) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Grants determined by the Minister of Education for operational activities includes all items (core components) included in the Operational Funding notice.

Borrowings include but not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

t) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

u) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

v) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Operational Grants	589,357	560,988	557,732
Teachers' Salaries Grants	1,953,994	1,750,000	1,786,425
Use of Land and Buildings Grants	479,917	-	507,712
Resource Teachers Learning and Behaviour Grants	92,798	57,780	81,116
Other MoE Grants	-	-	-
Other Government Grants	74,989	23,500	40,550
	<u>3,191,055</u>	<u>2,392,268</u>	<u>2,973,535</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Revenue			
Donations	211,202	160,800	192,828
Bequests & Grants	-	-	-
Activities	87,399	82,650	80,862
Trading	19,927	18,000	18,670
Fundraising	19,118	10,500	1,131
Other Revenue	3,902	-	2,608
	<u>341,548</u>	<u>271,950</u>	<u>296,099</u>
Expenses			
Activities	111,267	105,575	101,362
Trading	4,177	4,800	5,052
Fundraising (Costs of Raising Funds)	22,855	9,700	771
Other Locally Raised Funds Expenditure	2,688	-	2,849
	<u>140,987</u>	<u>120,075</u>	<u>110,034</u>
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	<u>200,561</u>	<u>151,875</u>	<u>186,065</u>

4. International Student Revenue and Expenses

	2019 Actual Number	2019 Budget (Unaudited) Number	2018 Actual Number
International Student Roll	6	8	6
Revenue			
International Student Fees	64,935	83,500	54,130
Expenses			
Commissions	4,783	28,000	6,263
International Student Levy	1,395	-	168
Employee Benefit - Salaries	-	-	-
Other Expenses	181	-	335
	<u>6,359</u>	<u>28,000</u>	<u>6,766</u>
<i>Surplus/ (Deficit) for the year International Students'</i>	<u>58,576</u>	<u>55,500</u>	<u>47,364</u>

5. Learning Resources

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	80,657	87,380	73,009
Equipment Repairs	-	-	-
Information and Communication Technology	15,476	20,020	4,900
Extra-Curricular Activities	5,606	5,000	5,114
Library Resources	7,523	4,700	7,525
Employee Benefits - Salaries	2,249,294	2,021,320	2,119,377
Staff Development	15,339	18,600	18,325
	<u>2,373,895</u>	<u>2,157,020</u>	<u>2,228,250</u>

6. Administration

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	6,237	6,500	6,364
Board of Trustees Fees	4,455	4,400	3,940
Board of Trustees Expenses	8,675	12,000	7,506
Intervention Costs & Expenses	-	-	-
Communication	19,687	20,100	20,266
Consumables	24,947	28,400	26,195
Operating Lease	8,426	5,600	5,580
Legal Fees	2,572	350	339
Other	2,664	3,000	3,212
Employee Benefits - Salaries	114,058	94,100	110,016
Insurance	2,928	2,800	3,448
Service Providers, Contractors and Consultancy	24,135	20,000	21,711
	<u>218,784</u>	<u>197,250</u>	<u>208,577</u>

7. Property

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	8,526	10,100	8,947
Consultancy and Contract Services	42,571	39,200	36,541
Cyclical Maintenance Provision	(34,015)	-	14,484
Grounds	9,626	14,500	15,923
Heat, Light and Water	37,575	31,200	31,447
Rates	96	100	88
Repairs and Maintenance	97,705	57,200	86,578
Use of Land and Buildings	479,917	-	507,712
Security	10,570	9,220	11,687
Employee Benefits - Salaries	56,959	56,000	54,047
	<u>709,530</u>	<u>217,520</u>	<u>767,454</u>

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

8. Depreciation

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Buildings - School	-	80,000	-
Building Improvements - Crown	10,584	-	11,403
Furniture and Equipment	23,807	-	22,182
Information and Communication Technology	35,790	-	34,230
Leased Assets	13,129	-	14,035
Library Resources	1,799	-	1,910
	<u>85,109</u>	<u>80,000</u>	<u>83,760</u>

9. Cash and Cash Equivalents

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Cash on Hand	-	-	-
Bank Current Account	-	30,000	131,004
Bank Call Account	27,200	25,000	89,716
Short-term Bank Deposits	500,000	265,000	200,000
Bank Overdraft	(36,461)	-	-
Cash and cash equivalents for Cash Flow Statement	<u>490,739</u>	<u>320,000</u>	<u>420,720</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

Of the Cash and Cash Equivalents, \$5,485 of unspent grant funding is held by the School. This funding is subject to restrictions which specify how the grant is required to be spent in providing specified deliverables of the grant arrangement. \$37,396 of funds are held on behalf of the Ministry of Education for Capital Works projects. This amount is repayable to the Ministry.

10. Accounts Receivable

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Receivables	3,150	-	-
Receivables from the Ministry of Education	-	-	-
Allowance for credit/ losses	-	-	-
Interest Receivable	4,831	-	2,085
Banking Staffing Underuse	-	-	-
Teacher Salaries Grant Receivable	130,008	1,000	107,895
	<u>137,989</u>	<u>1,000</u>	<u>109,980</u>
Receivables from Exchange Transactions	7,981	-	2,085
Receivables from Non-Exchange Transactions	130,008	1,000	107,895
	<u>137,989</u>	<u>1,000</u>	<u>109,980</u>

11. Inventories

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
School Uniforms	4,402	5,000	4,275
	<u>4,402</u>	<u>5,000</u>	<u>4,275</u>



12. Investments

The School's investment activities are classified as follows:

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Current Asset			
Short-term Bank Deposits	15,000	-	12,548
Non-current Asset			
Long-term Bank Deposits	-	-	-
Total Investments	15,000	-	12,548

13. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2019						
Land	-	-	-	-	-	-
Buildings	-	-	-	-	-	-
Building Improvements	432,575	-	(20,713)	-	(10,584)	401,278
Furniture and Equipment	205,103	76,059	(4,481)	-	(23,807)	252,874
Information and Communication Technology	134,792	35,605	(903)	-	(35,790)	133,704
Leased Assets	22,543	31,406	(3,716)	-	(13,129)	37,104
Library Resources	14,444	957	(52)	-	(1,799)	13,550
Balance at 31 December 2019	809,457	144,027	(29,865)	-	(85,109)	838,510

The net carrying value of equipment held under a finance lease is \$44,340 (2018: \$18,830)

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2019			
Land	-	-	-
Buildings	-	-	-
Building Improvements	622,147	(220,869)	401,278
Furniture and Equipment	427,656	(174,782)	252,874
Information and Communication Technology	404,489	(270,785)	133,704
Leased Assets	54,830	(17,726)	37,104
Library Resources	84,623	(71,073)	13,550
Balance at 31 December 2019	1,593,745	(755,235)	838,510

2018	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
Land	-	-	-	-	-	-
Buildings	-	-	-	-	-	-
Building Improvements	443,978	-	-	-	(11,403)	432,575
Furniture and Equipment	164,361	64,223	(1,299)	-	(22,182)	205,103
Information and Communication Technology	132,429	43,169	(6,576)	-	(34,230)	134,792
Motor Vehicles	-	-	-	-	-	-
Textbooks	-	-	-	-	-	-
Leased Assets	30,043	12,118	(5,583)	-	(14,035)	22,543
Library Resources	15,277	1,077	-	-	(1,910)	14,444
Balance at 31 December 2018	786,088	120,587	(13,458)	-	(83,760)	809,457

The net carrying value of equipment held under a finance lease is \$18,830 (2017: \$19,809)

2018	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
Land	-	-	-
Buildings	-	-	-
Building Improvements	648,550	(215,975)	432,575
Furniture and Equipment	381,020	(175,917)	205,103
Information and Communication Technology	370,229	(235,437)	134,792
Leased Assets	45,200	(22,657)	22,543
Library Resources	84,713	(70,269)	14,444
Balance at 31 December 2018	1,529,712	(720,255)	809,457

14. Accounts Payable

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Operating Creditors	31,860	20,000	17,505
Accruals	6,555	6,500	6,682
Capital Accruals for PPE items	-	-	-
Banking Staffing Overuse	-	-	-
Employee Entitlements - Salaries	130,009	-	107,895
Employee Entitlements - Leave Accrual	12,521	-	4,290
	180,945	26,500	136,372
Payables for Exchange Transactions	180,945	26,500	136,372
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	180,945	26,500	136,372

The carrying value of payables approximates their fair value.

15. Revenue Received in Advance

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Grants in Advance - Ministry of Education	-	-	-
International Student Fees	12,500	10,000	42,652
Other	5,485	3,000	8,950
	<u>17,985</u>	<u>13,000</u>	<u>51,602</u>

16. Provision for Cyclical Maintenance

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Provision at the Start of the Year	65,039	65,039	50,555
Increase/ (decrease) to the Provision During the Year	34,799	-	20,172
Use of the Provision During the Year	(68,814)	(40,331)	(5,688)
Provision at the End of the Year	<u>31,024</u>	<u>24,708</u>	<u>65,039</u>
Cyclical Maintenance - Current	28,000	14,000	62,686
Cyclical Maintenance - Term	3,024	10,708	2,353
	<u>31,024</u>	<u>24,708</u>	<u>65,039</u>

17. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
No Later than One Year	21,505	10,000	13,327
Later than One Year and no Later than Five Years	26,475	10,000	8,205
Later than Five Years	-	-	-
	<u>47,980</u>	<u>20,000</u>	<u>21,532</u>

18. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2019	Opening Balances	Receipts from MoE	Payments	BOT Contributions	Closing Balances
		\$	\$	\$		\$
Roof Repair Blocks 3 & 10	<i>completed</i>	26,633	-	(26,633)	-	-
Block 2 & 3 Upgrade	<i>completed</i>	-	565,000	(527,604)	-	37,396
2017/2018 Toilet Block	<i>completed</i>	-	19,270	-	(19,270)	-
Previous Toilet Upgrades	<i>completed</i>	-	54,252	-	(54,252)	-
Block 10 Upgrade	<i>in progress</i>	-	-	(4,785)	-	(4,785)
Totals		<u>26,633</u>	<u>638,522</u>	<u>(559,022)</u>	<u>(73,522)</u>	<u>32,611</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	37,396
Funds Due from the Ministry of Education	(4,785)
	32,611

	2018	Opening Balances \$	Receipts from MoE \$	Payments \$		Closing Balances \$
Roof Repair Blocks 3 & 10	<i>in progress</i>	-	32,490	(5,857)	-	26,633
Totals		-	32,490	(5,857)	-	26,633

19. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

20. Remuneration*Key management personnel compensation*

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2019 Actual \$	2018 Actual \$
<i>Board Members</i>		
Remuneration	4,455	3,940
Full-time equivalent members	0.10	0.13
<i>Leadership Team</i>		
Remuneration	445,656	485,253
Full-time equivalent members	4.5	5
Total key management personnel remuneration	450,111	489,193
Total full-time equivalent personnel	4.60	5.13

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2019 Actual \$000	2018 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	125 - 135	100 - 110
Benefits and Other Emoluments	1 - 5	10 - 15
Termination Benefits	-	-



Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2019 FTE Number	2018 FTE Number
100-110	1.00	1.00
	<u>1.00</u>	<u>1.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

21. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2019 Actual	2018 Actual
Total	-	-
Number of People	-	-

22. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2019 (Contingent liabilities and assets at 31 December 2018: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance. The Ministry has recognised an estimated provision based on the analysis of sample data, which may not be wholly representative of the total dataset for Teacher and Support Staff Entitlements. A more accurate estimate will be possible after further analysis of non-compliance has been completed, and this work is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis has been completed

To the extent that any obligation cannot reasonably be quantified at 31 December 2019, a contingent liability for the school may exist.

23. Commitments

(a) Capital Commitments

As at 31 December 2019 the Board has entered into contract agreements for capital works as follows:

(a) \$32,490 contract for Roofing Blocks 3 & 10 begun in 2018 and completed in 2019, which was fully funded by the Ministry of Education. \$26,633 has been carried forward from 2018 of which \$26,779 has been spent on the project; and

(b) \$565,000 contract to upgrade Blocks 2 & 3 as agent for the Ministry of Education. This project is fully funded by the Ministry and \$565,000 has been received of which \$527,604 has been spent with a refund owing to the Ministry of \$37,396 at balance date. This project has been approved by the Ministry; and

(c) \$19270 and \$54,252 received from the Ministry of Education. These relate to projects in prior years funded by the school when they should have been fully funded by the Ministry. These projects have now been approved by the Ministry.

(d) Application to Upgrade Block 10 has been filed with the Ministry of Education. Preliminary Expenses of \$4,875 have been incurred by the school at balance date.

(Capital commitments at 31 December 2018: \$26,633)

(b) Operating Commitments

As at 31 December 2019 the Board has entered into the following contracts:

(a) operating lease of an EFTPOS Machine;

	2019 Actual \$	2018 Actual \$
No later than One Year	499	5,149
Later than One Year and No Later than Five Years	208	707
Later than Five Years	-	-
	<u>707</u>	<u>5,856</u>

24. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

25. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost (2018: Loans and receivables)

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Cash and Cash Equivalents	490,739	320,000	420,720
Receivables	137,989	1,000	109,980
Investments - Term Deposits	15,000	-	12,548
Total Financial assets measured at amortised cost	<u>643,728</u>	<u>321,000</u>	<u>543,248</u>

Financial liabilities measured at amortised cost

Payables	180,945	26,500	136,372
Finance Leases	43,209	15,000	19,809
Total Financial Liabilities Measured at Amortised Cost	<u>224,154</u>	<u>41,500</u>	<u>156,181</u>

26. Events After Balance Date

On March 11, 2020, the World Health Organisation declared the outbreak of COVID-19 (a novel Coronavirus) a pandemic. Two weeks later, on 26 March, New Zealand increased its' COVID-19 alert level to level 4 and a nationwide lockdown commenced. As part of this lockdown all schools were closed. Subsequently all schools and kura reopened on the 18th of May 2020.

At the date of issuing the financial statements, the school has been able to absorb the majority of the impact from the nationwide lockdown as it was decided to start the annual Easter School holidays early. In the periods the school is open for tuition, the school has switched to alternative methods of delivering the curriculum, so students can learn remotely.

At this time the full financial impact of the COVID-19 pandemic is not able to be determined, but it is not expected to be significant to the school. The school will continue to receive funding from the Ministry of Education, even while closed.

27. Prior Period Adjustment

A prior period adjustment has been made to the equity balance relating to funds received for previously unfunded capital works projects (\$73,521). This amount was incorrectly expensed in prior periods through the Statement of Comprehensive Revenue and Expense. The Ministry provided funding for these completed projects in the current reporting period and this has been subsequently recorded as an adjustment to equity in the Statement of Changes in Net Assets/Equity to reverse the expense previously reported.

28. Adoption of PBE IFRS 9 Financial Instruments

In accordance with the transitional provisions of PBE IFRS 9, the school has elected not to restate the information for previous years to comply with PBE IFRS 9. Adjustments arising from the adoption of PBE IFRS 9 are recognised in opening equity at 1 January 2019. Accounting policies have been updated to comply with PBE IFRS 9. The main updates are:

- Note 10 Receivables: This policy has been updated to reflect that the impairment of short-term receivables is now determined by applying an expected credit loss model.
- Note 9 Investments:
- Note 12 Investments: This policy has been updated to explain that a loss allowance for expected credit losses is recognised only if the estimated loss allowance is not trivial.

Upon transition to PBE IFRS9 there were no material adjustments to these financial statements



INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF BIRKENHEAD PRIMARY SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

The Auditor-General is the auditor of Birkenhead Primary School (the School). The Auditor-General has appointed me, Melissa Youngson, using the staff and resources of Deloitte Limited, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 20, that comprise the statement of financial position as at 31 December 2019, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2019; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector – Public Benefit Entity Standards, Reduced Disclosure Regime.

Our audit was completed on 29 May 2020. This is the date at which our opinion is expressed.

The basis for our opinion is explained below and we draw your attention to other matters. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Emphasis of Matter – COVID-19

Without modifying our opinion, we draw attention to the disclosures in note 26 on page 19 which outline the possible effects of the Alert Level 4 lockdown as a result of the COVID-19 pandemic.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



Responsibilities of the Board of Trustees for the financial statements

The Board of Trustees is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Trustees is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board of Trustees is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board of Trustees' responsibilities arise from the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Trustees.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board of Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arises from the Public Audit Act 2001.

Other information

The Board of Trustees is responsible for the other information. The other information comprises the information including List of Board of Trustees, Statement of Responsibility, Analysis of Variance Report and KiwiSport Report, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: *International Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Melissa Youngson

Partner

for Deloitte Limited

On behalf of the Auditor-General

Hamilton, New Zealand